



#### Quick Check:

- Players and Team Staff checked off
- Head Coaches signed
- Goal and Penalty Details correct
- Timeouts added
- Final score for Home and Away correct
- Mark Game as Completed
- Return "scratch" game sheet to arena desk

## RAMP SCOREKEEPER CHECKLIST

### Codes for RAMP GameSheets App

#### ❖ Home and Visitor Codes:

- Head Coach and/or Manager use the Home/Visitor Code to check in players (mark Captain(s) and Assistant Captain(s)) and team staff for the game
- Head Coach must sign the game sheet using the Home/Visitor Code

#### ❖ Game Sheet Code is the code to access the electronic game sheet used by the Scorekeeper to score the game

### Scorekeeper:

#### BEFORE THE GAME:

- ❖ Download the RAMP Game Sheets App to your device from the App Store
- ❖ Create & use your own PERSONAL login
- ❖ Use this [RAMP Game Sheets App Guide](#) to understand how the App works
- ❖ Watch this video to further familiarize yourself with using the App <https://youtu.be/mH9lWiNPAFM?feature=shared>
- ❖ Get the "scratch" game sheet from the arena help desk and fill it in during the game. It is important to enter data on this sheet before putting it in the app so no data is lost. Return completed scratch game sheet to the arena desk following the game.

#### DURING THE GAME:

- ❖ Write Goals and Penalties on your scratch sheet first and then enter into the App
- ❖ If there is a timeout, write it on your scratch game sheet and enter in the App

#### AFTER THE GAME:

- ❖ Details for each Goal in the App match your "scratch" game sheet
- ❖ Details for each Penalty in the App match your "scratch" game sheet
- ❖ Final Score for Home and Away match your "scratch" game sheet
- ❖ Mark Game as Completed
- ❖ Return "scratch" game sheet to the arena volunteers at the desk in the lobby

**IT IS THE RESPONSIBILITY OF THE HOME TEAM TO ENSURE ALL GAME DATA IS CORRECTLY ENTERED INTO THE RAMP APP WITHIN 30 MINUTES OF GAME ENDING**